

## **SW Section Conference Call 2-21-11**

**Call to Order**- 10:06 AM by Russ Baier

### **Introduction / Roll Call -**

Attendees:

- Marla Roberts – Alamo Chapter
- Ryan Bayer – Alamo Chapter
- Russ Baier – Central Texas Chapter (SW Section Chair)
- Anna Childers – Oklahoma Chapter
- Malcolm Richards – Gulf Coast Chapter (SW Section Secretary)
- David Downard – North Texas Chapter (Chair)
- Art Bedrosian – High Plains Chapter
- Chris Rogers – High Plains Chapter (Chair)
- Terry Casey – Alamo Chapter (SW Section Treasurer)
- Kevin Smith – Central Texas Chapter
- Rebecca Rentz - Gulf Coast Chapter (outgoing Chair)

Note: 5 Board members, including Chapter representatives, were present which did constitute a quorum (4 Board members are required for a quorum).

**Minutes from Previous Conference Call** – Malcolm Richards moved to approve the minutes with no additions or corrections. Anna Childers seconded. All approved; no objections.

**Treasurer Report** – Terry Casey December & January report. January report complete, but not sent. December 2010 & end of year balance report. Only expenses, reimburse of Russ for Oct. Trip to Section & Council meeting. Restricted funds – holding chapter scholarship money still have \$4,600 and ACE account has \$998.22. See Treasurer report for details.

Malcolm Richards moved to approve the Treasurer's Report and to support the request for additional ACE 2012 funding after the first of the year. Chris Rogers seconded the motion. All approved; no objections.

### **Section Activities**

**HQ Webinar** –Big push for ensuring web site branding for all local chapters to be consistent with HQ. Another webinar regarding financial issues & treasurer's responsibilities is upcoming. Financial Issues webinar well attended with 42 attendees. Terry will distribute handouts from Treasurer 101 Training to Chapter treasurers. Next one is on 3/16/2011 – for retaining membership and recruiting.

**Cindy Smiley** - 2011 & 2012 SW Section Director – approved.

**Malcolm Richards** - 2011 SW Section Secretary – approved.

**Inter-Council Meeting Summary** – Art Bedrosian (Vice-Chair of Technical Section) announced that Patricia Brush as ACE 2012 Technical Program Chair. Two Chapters de-

chartered and two new international chapters. **Ryan Bayer** – HQ wanting to improve communication with local chapters and promulgating newsletter (The Conduit) to promote local communication. A conversation regarding how to promote what the association is doing during chapter luncheon meetings. Further conversation to ensure The Conduit is begin promulgated and sent out to local chapters.

**Website Update** – <http://www.awma-sw.org/index.htm> **Anna Childers** – Changes been made and preliminary design being updated including Section Chapters. Administrator (Andrea Cruz) is working on her own schedule and is working on changes. Include look of website is in line with AWMA HQ. Art Bedrosian – will pass on info from Web Meeting from HQ regarding what HQ wants website to look like to SW Section & to all Chapters.

**NSR Workshop in Houston in April 13, 14 – Malcolm Richards** – Have signed agreements and working with HQ with logistics and local speakers and assistance with 4 to 6 person volunteer team. **Rebecca Rentz** - Cost will be \$625 to \$650 per member. Registration is through national HQ. Hotel will be in Galleria Area, but not complete. Russ working on securing speaker for O&G presentation – TXOGA unavailable – alternative is Derek Seal (Winstead); TCEQ speaker unavailable but Anne Inman will provide slides and handouts if requested. Russ confirmed that Carl Edlund with EPA Region 6 is available for GHG session, but need final agenda to firm up commitment. Art Bedrosian confirmed Jim Braddock and Peter Belmonte to speak on Boiler MACT issue.

**GHG Financial Workshop in DFW in March 30** – Local speakers being worked on. Not a lot of people in DFW appeared to be concerned with Financial aspect of GHG. Still looking for sponsors still.

**SWS Scholarship Fund** - David Weeks / Tim Prince – Still on hold.

**ACE 2012 Planning** – Ryan Bayer & Terry Casey – Discussed “Discussion Points” document. See document for details. Funding – Need help funding ACE 2012 booth in Orlando. Russ Baier – ask for ACE 2012 Fund money. Art – discussed have per member contribution as opposed to a dollar amount per chapter. Malcolm Richards – Motioned to table item until we have a budget. Chris Rogers seconded the motion. All approved; no objections. Discussed getting sponsorship now for 2012 ACE. Terry Casey looking for Sponsorship Committee Chair. Additional Highlights: Theme “Leading Environmental Frontiers” approved by HQ and logo/brochure designs to be developed; MOU needed between SWS and HQ; HQ visit to San Antonio planned for March 25; each Chapter asked to name a sponsorship chair or point person; Terry Casey will develop an ACE 2012 planning budget and distribute for consideration by chapters.

### **Chapter Reports**

**Alamo Chapter – Ryan Bayer** - The Alamo Chapter held a meeting last with approximately 25 attendees. Next meeting is in 2 weeks. The Biennial Conference is to be held April 22.

**Central Texas Chapter – Kevin Smith** - The last meeting was about GHG and was well attended with approximately 30 attendees. The chapter is moving forward with the new board; upcoming March meeting; and website.

**Gulf Coast – Malcolm Richards** – The Hot Air Topics Conference was well attended with approximately 200 attendees. The next meeting is Tuesday, March 1. The chapter is moving forward with the NSR Seminar that HQ is putting on in Houston. The new board is moving forward with business.

**High Plains Chapter – Chris Rogers** – The February meeting was over the regional water plan with 16 attendees. The Chapter has implanted going over business at meetings. The Chapter is planning to start a student chapter at West Texas State University; they are evaluating IRS status. The next meeting is on March 3<sup>rd</sup> in Lubbock. The Chapter is restarting the annual technical conference.

**North Texas Chapter – No report.**

**Oklahoma Chapter – Anna Childers** - The Oklahoma Chapter held its last meeting in Oklahoma City last month that was well attended. The Tulsa meeting was last Tuesday with Pepsi Co. March and April meeting topics are still pending. The May meeting is locked in with new Secretary of Environment in Oklahoma City. June – in Tulsa & Oklahoma City is annual case law update.

### **Open Discussion**

Russ Baier - Corpus Christi Chapter Board voted to disband in February of 2010. Russ has reached out to see if SW Section can help to re-invigorate this Chapter. Need to submit information on the status of Corpus Christi Chapter to HQ to request formal de-chartering by Sections & Chapters Council and to determine distribution of remaining A&WMA funds.

### **Next Meeting Schedule**

Next meeting was set for Monday, May 9 at 9:00 AM.

Adjourned at 10:37 AM

**AIR & WASTE MANAGEMENT ASSOCIATION  
SOUTHWEST SECTION  
Financial Statement (US\$)  
DECEMBER 2010**

**TOTAL RESOURCES PREVIOUSLY REPORTED (NOVEMBER 30, 2010):** \$13,990.96

**OPERATING FUNDS PREVIOUSLY REPORTED (NOVEMBER 30, 2010)** \$8,392.74

**RESTRICTED FUNDS BALANCE AS OF (NOVEMBER 30, 2010)** \$5,598.22

**OPERATING FUND INCOME**

MEETINGS AND SPECIAL EVENTS

EDUCATIONAL COURSES, CONFERENCES, WORKSHOPS

LOCAL DUES COLLECTED

INTEREST EARNED

SOCIAL EVENTS INCOME

OTHER

TOTAL INCOME: \$0.00

**OPERATING FUND EXPENSES**

MEETINGS (notices, meals, rentals) \$373.45

EDUCATIONAL COURSES, SYMPOSIA

DONATIONS

OPERATING EXPENSES (supplies, postage, etc.)

SOCIAL EVENTS

OTHER (chapter dues refunds, insurance)

BANK CHARGES

NATIONAL LOAN

TOTAL EXPENSES: \$373.45

**RESTRICTED FUNDS**

**RESTRICTED FUNDS INCOME**

SCHOLARSHIP CONTRIBUTIONS

ACE 2012 DONATIONS

OTHER

TOTAL RESTRICTED FUNDS INCOME: \$0.00

**RESTRICTED FUNDS EXPENSES**

SCHOLARSHIPS AWARDED

ACE 2012 EXPENSES

OTHER

TOTAL RESTRICTED FUNDS EXPENSES: \$0.00

**RESTRICTED FUNDS SUMMARY:**

Scholarship Donation - High Plains \$2,000.00

Scholarship Donation - Central Texas \$2,600.00

ACE 2012 Planning Balance \$998.22

**TOTAL RESTRICTED FUNDS AS OF DECEMBER 31, 2010:** \$5,598.22

**OPERATING FUNDS AS OF DECEMBER 31, 2010:** \$8,019.29

**TOTAL RESOURCES AS OF DECEMBER 31, 2010:** \$13,617.51

Terry P. Casey  
Southwest Section Treasurer  
Date: December 31, 2010

**ACE 2012 Discussion Agenda Items for the SW Section Conference Call on Monday  
02-21-11**

1. Ryan Bayer, Alamo Chapter, and Cindy Smiley, Central Texas Chapter, have accepted the positions of Vice Chair for ACE 2012. We feel like this will strengthen the planning team to have two strong, and close, Chapters represented.
2. Cindy, Ryan, Art and I attended the annual winter meeting in Orlando at the end of January. We met with Dorothy Chmeil, the Conference Planner for AWMA, met with YP representatives, discussed sponsorships; toured the conference facility; discussed Student Programs, attended the Sections and Councils meeting. Ryan, Cindy and I were able to meet Merlyn Hough who will be AWMA President in 2012.
3. At the annual meeting, HQ accepted the theme for ACE 2012. We have selected: **“Leading Environmental Frontiers”**. Logo designs are being developed by a marketing firm under contract to HQ. Several designs will be presented to the SW Section for final approval. We should have some choices by the end of March or the first part of April.
4. Development of a MOU between HQ and the Section. This document will spell out Section responsibilities and "profit sharing" with the Section.
5. Dorothy Chmeil is planning a trip to San Antonio on March 25. Include Russ, Board members, Committee Chairs. The group will tour the convention center to plan space for the various conference activities such as presentation rooms, reception areas, poster space, exhibitor space, meeting rooms.
6. We need to begin to plan for Committee members to attend ACE 2011 in Orlando. We need Section members to attend the conference to host the ACE 2012 booth. We need to speak to sponsors and exhibitors and encourage them to attend ACE 2012 in San Antonio.
7. Funding will be needed to reimburse members of the Section for travel to Orlando. We can develop a budget if we know how many attendees will need reimbursement.
8. Assignment of Committee Chairs has begun. As mentioned in a previous meeting, Patricia Brush will be the Technical Program Chair. Art Bedrosian is the Technical Program Vice Chair. We have a Social Committee Chair and a Welcome Committee Chair. Ryan and Cindy are talking to candidates for the Young Professional Committee Chair. We really need volunteers for the Sponsorship Committee. As soon as we have our logo, we can begin to make formal contact with potential sponsors. We need all Section members to play a role in making contacts with potential sponsors.